



DIRECTOR, OFFICIATING

Hockey New Brunswick is the governing body for amateur hockey within New Brunswick. Working with its member associations, clubs and leagues, Hockey New Brunswick oversees the administration and delivery of hockey programming from the entry level to national competition. For additional information on Hockey New Brunswick visit www.hnb.ca.

Position

This is a full-time position based at the Hockey New Brunswick office in Fredericton, NB.

Responsibilities

Reporting to the Executive Director, the Director, Officiating will:

- In consultation with the Hockey New Brunswick Officials Council, develop and implement the Officiating Annual Plan, with a focus on recruitment, retention, development and advancement of officials throughout New Brunswick;
- Work collaboratively with the nine Zone Directors to coordinate officiating clinics and development opportunities;
- Oversee the administration of Spordle and the Hockey Canada Registry (HCR), including Game Incident Reports (GIRs), officiating assignment platform, registration, and certification management.
- Order, distribute and maintain officiating resources and educational materials;
- Coordinate and oversee the Hockey New Brunswick High Performance Officials Program;
- Organize and support regional officiating development camps and other development initiatives;
- Develop and implement provincial recruitment and retention strategies aimed at increasing the number of active officials across New Brunswick;
- Work collaboratively with Minor Hockey Associations, leagues and stakeholders to promote a positive officiating environment and address abuse of officials;
- Receive, review and manage complaints submitted under the Hockey New Brunswick Video Review Policy;
- Work with Zone Directors and leagues to promote consistent rule enforcement and standards of play across the province;
- Support officiating assignments, staffing and development initiatives for Hockey New Brunswick Provincial and Regional Championships;



- Liaise with the Officials Awards Committee and Scholarship Committee, including coordinating applications and recognition programs;
- Develop and manage the annual Officials Council budget and oversee expenses related to clinics, meetings, supervision and development programs;
- Provide support and act as staff resource to the Hockey New Brunswick Officials Council and related committees;
- Produce content for Hockey New Brunswick's website and social media channels that promotes officiating initiatives, recruitment efforts and development opportunities.

Qualifications and Experience

- University or College graduate with a degree/diploma in Sport Management, Business Administration, Education, Recreation or a related field;
- Strong knowledge of hockey officiating systems, Hockey Canada Officiating Program standards and Hockey New Brunswick's structure and programs;
- Experience as a hockey official, officiating instructor, supervisor, assignor or volunteer within the officiating program is considered a strong asset;
- Exceptional computer skills, including a working knowledge of Microsoft Office and database management systems;
- Ability to manage multiple priorities and time-sensitive projects;
- Proven written and verbal communication skills;
- Ability to work effectively with volunteers, officials, associations, leagues and other stakeholders;
- Strong leadership, relationship-building and conflict-resolution skills;
- Willingness to travel throughout New Brunswick and work flexible hours, including evenings and weekends, as required;
- Hockey Canada Officiating Program certifications, or other Hockey Canada development program training are considered assets;
- Preference will be given to candidates who are proficient in both official languages.

Compensation and Benefits

Salary Range: \$55,000 - \$70,000 annually.

Hockey New Brunswick offers a competitive salary, as well as a health benefit plan, RSP contribution plan and Wellness Spending Account after three months of employment.

HOCKEY NEW BRUNSWICK



HOCKEY NOUVEAU-BRUNSWICK

Application Process

Qualified applicants are invited to submit their resume and cover letter by July 15, 2026.

Hockey New Brunswick
Attn: Executive Director
PO Box 456, Fredericton, NB
E3B 4Z9
njansen@hnb.ca

We thank all applicants for their interest; however only candidates selected for an interview will be contacted.